

Acceptable Use Policy for Technology

Introduction:

The students at Nagle College will have access to a variety of technological resources including (but not limited to): communication devices, computers, tablets, and all resources connected to the network and the Internet. This Agreement also refers to work and communication on those devices including (but not limited to): social networking, blogging, Web 2.0 sites, digital media, video conferencing, email, word processing & much more.

Purpose:

The technology at Nagle College will be used to enhance student learning by providing students with the opportunity to inspire excellence through effective research, communication, and innovation. This access will allow students to set a foundation for success by establishing a core understanding of the safe and appropriate use of technology both in school and at home.

Privilege:

Access to technology is a privilege, not a right. Inappropriate use of technology can result in the access to technology being revoked and disciplinary action may be taken. The Nagle College teachers and staff may suspend, limit or revoke the access to technology at any time.

Filtering And Monitoring:

Nagle College has the right to monitor, copy, review and document any usage of the College technology resources. The Nagle College teachers and staff have the authority to assess the appropriateness of technology use. Students who misuse these resources will be subject to discipline (including suspension or expulsion) and their privileges can be revoked. ICT staff have the ability to monitor individual internet usage (i.e. see how much you watch YouTube), **however ICT staff cannot see any secure details, such as usernames, passwords or emails.**

Plagiarism / Copyright / Licensing:

Plagiarism means to use the words or ideas of another person as if they were your own. Nagle College students are expected to give proper credit to all of the sources used in their learning, whether quoted directly or summarised. Additionally, students will follow copyright laws in regards to software, authorship and the copying of information and media including graphics, movies, music and text.

Security:

Please use only assigned accounts, and never use or view passwords other than your own or share your password with others. Do not post or distribute any private information about yourself or others including (but not limited to) phone numbers, full names, personal photos, and other forms of identification.

If you believe you are not the only one who knows your login details, please contact the ICT department to get them changed.

Network Security / Server:

Nagle College's Wireless Network is a secure network. Only users' devices authorized & connected by Nagle ICT are to be connected to Nagle's network to ensure the security of both our network, and the devices connected to it.

Any device on the network that is not authorized will be removed.

Consequences will be in place for students who use our network inappropriately and/or continue to access the network without authorisation.

Notification:

Please notify a teacher or administrator if you encounter any technological issues, or notice damage to any of the technology at Nagle College.

If you find another person's use of technology questionable or offensive, please notify a teacher, administrator, or Year Co-ordinator immediately.

Code Of Conduct:

Please be respectful of the technology and of the community by ensuring that you:

- use headphones when listening to audio and only upon teacher's discretion.
- use appropriate language and graphics.
- use resources for appropriate educational purposes.
- chargers must be checked and tagged by a recognised electrician/ electrical company to ensure the charger complies with Work Health and Safety regulations.
- only charge device with teacher's approval.

Turnitin - Assessment Submission Program

Turnitin will be used for the submission of assessment tasks in Years 10, 11 and 12.

Turnitin is licensed in the United States, and the owners of the software company operate under US Privacy legislation. Turnitin collects the names of students, owns the content and stores it for their purposes.

Students are able to submit their assessment tasks in hard copy if you do not approve of the abovementioned conditions.

BYOD - Connecting Personal Devices:

In order to connect a personal device to the Nagle College's Wireless Internet, the device must:

- have a screen size larger than 7".
- have a password on it.
- adhere to WHS rules (i.e.: Not have exposed wires or leaking battery).
- be a Mac laptop, iPad or Windows Pro edition device.

The device must be enrolled by ICT in order to receive the correct wireless settings. When the device is enrolled, ICT have the ability to push Nagle's wireless network settings to the device and also revoke Nagle's wireless network settings if required. **ICT does not have access to any data stored on a personal device and cannot see any secure details, such as usernames, passwords or emails.**

BYOD Enrolment Specifications:

FOR MACS: ICT will install a small application used to receive the wireless settings. This will require you to enter your password for installation.

FOR IPADS: ICT will install an app called AirWatch which is used to receive the wireless settings. This will require you to enter your password for installation.

WINDOWS DEVICES: ICT will bind the device to Nagle's network which will allow for wireless settings to be received. This will require you to enter your password for installation.

For more information regarding BYOD, please visit the Nagle College website (<http://www.nagleblacktown.catholic.edu.au>)

You might notice an extra user account on your device. This account only has rights to apply wireless network updates to your device and nothing else.

Letter Of Agreement

Student

I have read and accept this Acceptable Use Policy, and I agree to comply with the conditions that it outlines. I understand that my use of technology will be monitored and that the use of Nagle College technology is a privilege. I understand that any violations of this policy can result in the loss of technology or to disciplinary action as deemed appropriate by the Nagle College teachers/staff or by the appropriate authority.

I also understand that I am are aware of the privacy, collection and storage conditions of the assessment submission program, Turnitin.

Full Name (printed): _____ Homeroom: _____

Signature: _____ Date: _____

Parent Or Caregiver

As the parent or caregiver of this student, I have read the Acceptable Use Policy and I understand that these resources are designed for educational purposes. I also recognise that it is impossible to completely restrict access to controversial materials. I hereby give permission for my child to be given access to information and communication technologies and deemed appropriate by Nagle College, including access to email and the Internet.

Full Name (printed): _____

Signature: _____ Date: _____

PLEASE RETURN THIS SIGNED AGREEMENT TO THE ICT OFFICE.